

## PAYROLL INFORMATION SHEET - PAYE

Please complete Candidate details, Option 1 or 2, and Bank Details

Candidate Details:			
Full Name			
Full Address & Postcode:			
Email:			
Tel no:			
Date of Birth:			
Option 1 Ltd Company Details:			
Name			
Address			
Company UTR no:			
Option 2 Umbrella Company Details:			
Umbrella Company name:			
Umbrella Company contact:			
Umbrella Company Email:			
Umbrella Company Tel:			
Bank Details			
Bank Name & Address:			
Account Name:			
Sort Code:		Account Number:	
Remittance Advice			
Remittance advices' are sent out on a weekly basis, via email, please indicate below the email address you would like this sent to;			
Email Address to send Remittance:			

**It is your responsibility to inform us should any of the above details change.**